Important Notes:

- Self mailers are classified as single sheets of paper or multiple sheets folded together without any binding or stitching.
- The folding configuration of the piece determines the location and quantity of wafer seals required.
- Tabs can no longer have perfs and based on weight will require 1", 1.5", or 2" tabs.
- Aspect Ratio must be between 1.3 and 2.5 (that is the length of the piece divided by the height).

Folded Self Mailers Wafer Sealing Rules

**Single Sheet folded in half**
- Min. Height: 3.5” | Max. Height: 6”
- Min Length: 5” | Max. Length: 10.5”
- Min. Thickness: .009” | Max. Thickness: 0.25”
- Max. Weight: 3 oz
- Folded edge MUST be at the bottom
- Use 2 1.5” non perfed seals, one on leading and trailing edge

**Single Sheet folded vertically in multiple panels**
- Min. Height: 3.5” | Max. Height: 6”
- Min Length: 5” | Max. Length: 10.5”
- Min. Thickness: .009” | Max. Thickness: 0.25”
- Max. Weight: 3 oz
- Folded edge MUST be at bottom below address
- Use 2 1.5” non perfed seals, one on leading and trailing edge

**Multiple Sheets Nested and Folded in Half**
- Min. Height: 3.5” | Max. Height: 6”
- Min Length: 5” | Max. Length: 10.5”
- Min. Thickness: .009” | Max. Thickness: 0.25”
- Max. Weight: 3 oz
- Folded edge MUST be at the bottom
- Use 2 1.5” non perfed seals, one on leading and trailing edge

**Single Sheet folded in half horizontally**
- Min. Height: 3.5” | Max. Height: 6”
- Min Length: 5” | Max. Length: 10.5”
- Min. Thickness: .009” | Max. Thickness: 0.25”
- Max. Weight: 3 oz
- Folded edge MUST be to the right of the address
- Use 2 1.5” non perfed wafer seals, both on trailing edge

**Single Sheet folded horizontally into multiple panels**
- Min. Height: 3.5” | Max. Height: 6”
- Min Length: 5” | Max. Length: 10.5”
- Min. Thickness: .009” | Max. Thickness: 0.25”
- Max. Weight: 3 oz
- Folded edge MUST be to the right of the address
- Use 2 1.5” non perfed wafer seals one on top, one on trailing edge

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